

PAAR

PEORIA AREA ASSOCIATION OF REALTORS®

SECRETARY / ASSISTANT APPLICATION

If you have an active Real Estate or Appraiser's License, you will not be able to receive an Assistant ID. You will have to join PAAR as a member, or deactivate your license.

PLEASE CHECK ONE: Secretary Application Personal Assistant Application

PLEASE PRINT

Name: _____

Firm Name: _____ Firm ID: _____

Firm Address: _____

Firm Phone: _____ Firm Fax: _____

Email Address: _____

Do you have a real estate license? Yes No If 'Yes', Indicate Type of License: _____

License #: _____

Listing Input Access For Office: Yes No Listing Input Access For Branch Office(s): Yes No

If you are an assistant working for an agent, please give the agent's name: _____

Do you have a SafeMLS Token? Yes No If 'Yes', what is the Token #: _____

As the Broker of this Firm, I certify that this Secretary/Assistant is employed by this firm. I will notify the MLS when this employee is no longer employed by this firm.

Broker/Manager Name: _____ Signature: _____

Date: _____

You **MUST** submit a copy of your Illinois Driver's License with this application before it can be processed.

OFFICE USE ONLY

Membership Dept. _____
Accounting Dept. _____
MLS Dept. _____

REAL ESTATE PROFESSIONAL PLAZA OF CENTRAL ILLINOIS

7307 N. Willowlake Court • Peoria, Illinois 61614-8227

Phone: 309.688.8591 • Fax: 309.688.3120

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Visit us on the web at www.paarealtors.com

