



PEORIA AREA ASSOCIATION OF REALTORS®

Real Estate Professional Plaza of Central IL  
7307 N. Willowlake Court  
Peoria, Illinois 61614

# Lockbox TRANSFER REPORT

ASSIGNMENT AND ASSUMPTION OF RIGHTS AND OBLIGATIONS  
PURSUANT TO LOCKBOX AGREEMENT

*This is an inner office form to be used when agents are exchanging Lockboxes or when an agent is transferring from one company to another.*

I hereby transfer possession of the following Lockboxes:

Serial Numbers:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Date: \_\_\_\_\_

### FORMER Responsible Party

\_\_\_\_\_  
Agent's Signature

\_\_\_\_\_  
Broker's Signature

\_\_\_\_\_  
Company Name

### NEW Responsible Party

\_\_\_\_\_  
Agent's Signature

\_\_\_\_\_  
Broker's Signature

\_\_\_\_\_  
Company Name