

After you replace the battery, use the following steps to record the battery replacement on the SentiLock website:

1. Log into your SentiLock account
2. Click the [My Lockboxes] tab
3. Search for the Lockbox Serial Number of the lockbox you just changed the battery in
4. Click the Lockbox Serial Number
5. At the bottom of the [Edit Lockbox] page change the “Last Battery Replacement” date by using the calendar button.
6. Click **Save** Changes

Customer Support
US Customers: 513-618-5800

SENTRILOCK
Smart Lock. Smart App. Smart Card. Smart Choice.

Summary **My Lockboxes** Showing Feedback RAD RMA My SentiCards My

Logged In: TERRYR-sl (C600918598) (*CARD EXPIRED* Renewal required to access lockboxes.)

SentiCard Utility Status: Connected.

Renew SentiCard
Change PIN
Auto Renewal Settings
Set Lockbox to No Owner
Set Lockbox Clock
Customize Lockbox

SENTRISMART™
Smart Lock + Smart Phone = Smart Choice

Instant Showing

Insert your SentiCard® into your card reader and log in to the SentiLock website. Then click on the “My Lockboxes” tab (above).

LOCKBOXES					
Company	Lockbox Owner	Serial Number	Last Battery Replacement	Firmware Version	Warranty Expiration
RMLS (RMLS01)	Romel, Terry (63502)	00894435	3/6/2013	24.36	11/18/2020
RMLS (RMLS01)	Solmonson, Lynn (52130)	00920446	6/27/2013	24.36	11/18/2020
RMLS (RMLS01)	Solmonson, Lynn (52130)	00921761	7/9/2013	24.36	11/18/2020

Locate the lockbox you replaced your batteries in, clicking on the serial number link (above). [Take note of the column that says “Last Battery Replacement.” That’s the information we’re going to update!] Clicking the serial number of the lockbox in question will open the management screen for that particular lockbox.

EDIT LOCKBOX			
Lockbox			
Serial Number	00894435		
Listing	Unassigned	<input type="button" value="Select..."/>	
Showing Feedback			
You must first assign a listing to the lockbox before setting up a survey.			
Lockbox Settings			
Active Settings	Using Default Settings There are no custom settings assigned to this lockbox. When you access your lockbox with your smart card your default settings will be activated on this lockbox. Click the Default Settings button below to view your default settings. Default Lockbox Settings		
Agent Default Settings	These settings were last modified on: 11/07/2014 10:06AM	Region Settings	These settings were last modified on: 07/31/2013 1:32PM
System Information			
Lockbox Owner	Terry Romel <input type="button" value="Transfer"/>	Access Log	View
		Events Log	View
In Service	11/18/2013	Warranty Expiration	11/18/2020
Last Battery Replacement	Battery replaced on: <input type="text" value="3/6/2013"/> <input type="button" value="Calendar"/> <input type="button" value="Battery Changed Today"/>		
Recent History			
Last Borrower	None		
Last Listing Agent	None		
Last Accessed By	Terry Romel on 10/8/2013		
<input type="button" value="Save Changes"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>			

Locate the battery replacement section of this screen (*above*). Use the calendar to change the date you replaced the batteries. If you changed the battery on that same day, click “Battery Changed Today” and the field will fill in today’s date. Don’t forget to click the save button at the bottom!